

NOBLE PARK SECONDARY COLLEGE

LOAN OF EQUIPMENT POLICY 2021

Child Safe Commitment for All school Policies and Handbooks

Child Safe Commitment

- Noble Park Secondary College is committed to child safety.
- We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers.
- We are committed to the safety, participation and empowerment of all children.
- We have zero tolerance of child abuse, and all allegations and safety concerns will be treated very seriously and consistently with our robust policies and procedures.
- We have legal and moral obligations to contact authorities when we are worried about a child's safety, which we follow rigorously.
- Our College is committed to preventing child abuse and identifying risks early, and removing and reducing these risks.
- Our College has robust human resources and recruitment practices for all staff and volunteers.
- Our College is committed to regularly training and educating our staff and volunteers on child abuse risks.
- We support and respect all children, as well as our staff and volunteers. We are committed to the cultural safety of Aboriginal children, the cultural safety of children from culturally and/or linguistically diverse backgrounds, and to providing a safe environment for children with a disability.
- Noble Park Secondary College is committed to creating safe and inclusive environment for all its students from all backgrounds, cultures, languages, LGBTI, religious and other minority groups
- We have specific policies, procedures and training in place that support our leadership team, staff and volunteers to achieve these commitments.
- Further information, our policy, code of conduct and reporting processes are available on our website
- **If you believe a child is at immediate risk of abuse phone 000.**

Rationale:

Teaching and learning opportunities for staff members and students can be enhanced by the school lending equipment for school related purposes. Similarly, relationships with groups and organizations can be strengthened by the school making available equipment for community use.

Aims:

- To enhance teaching and learning opportunities for staff and students.
- To strengthen relations with community groups and organizations.

Implementation:

- Staff members may borrow specific items of school equipment for the purpose of completing school work at home, but must complete an application form (in the Borrowing Book located in the school office), including a declaration that any costs resulting from loss or damage that is not covered by DET insurance, will be borne by the borrower. **All applications must have Principal approval prior to goods being borrowed.** Return of item must also be recorded in the Borrowing Book.

- Community organizations and groups may borrow specific items of school equipment, but must arrange to do so with the Principal. A representative of the group must complete an entry in the borrowing book located in the school office, including a declaration that any costs resulting from loss or damage that is not covered by DET insurance, will be borne by the borrower.
- All school assets will be recorded on the CASES21 assets register, and will be engraved or identified as school property. An annual stock take will determine the location and condition of each recorded asset.
- All instances of inappropriate activity involving lent equipment (including loss, vandalism, arson, theft and burglary) are to be reported to the police and the Office of Emergency Management ph: (03) 9589 6266 as soon as detected.

Evaluation:

This policy will be reviewed annually.

This policy was last ratified by school council on 24th February 2021

School Council President Straidler

Principal Pamela D Dupon
