

NOBLE PARK SECONDARY COLLEGE

Digital Learning Policy 2021

Child Safe Commitment

- Noble Park Secondary College is committed to child safety.
- We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers.
- We are committed to the safety, participation and empowerment of all children.
- We have zero tolerance of child abuse, and all allegations and safety concerns will be treated very seriously and consistently with our robust policies and procedures.
- We have legal and moral obligations to contact authorities when we are worried about a child's safety, which we follow rigorously.
- Our College is committed to preventing child abuse and identifying risks early, and removing and reducing these risks.
- Our College has robust human resources and recruitment practices for all staff and volunteers.
- Our College is committed to regularly training and educating our staff and volunteers on child abuse risks.
- We support and respect all children, as well as our staff and volunteers. We are committed to the cultural safety of Aboriginal children, the cultural safety of children from culturally and/or linguistically diverse backgrounds, and to providing a safe environment for children with a disability.
- Noble Park Secondary College is committed to creating safe and inclusive environment for all its students from all backgrounds, cultures, languages, LGBTI, religious and other minority groups.
- We have specific policies, procedures and training in place that support our leadership team, staff and volunteers to achieve these commitments.
- Further information, our policy, code of conduct and reporting processes are available on our website
- **If you believe a child is at immediate risk of abuse phone 000.**

All students currently enrolled at the college are required to adhere to the current acceptable use agreement when using technology, parents and students are expected to read and sign a current agreement each year and on enrolment at Noble Park Secondary College. The agreement may be updated and change from time to time, the current agreement will always be made available at the front office and on the school website.

By accessing any I.T. services connected with your education at the College, you are agreeing to abide by the current acceptable use agreement, and any specific agreements that may also exist for external services - such as – **email, Compass, Edrolo, Google Apps for Education, Socrative, Quizlet, Quizizz, Kahootz** and others.

Child Safety – Student will:

- only communicate online with school staff during staff hours of duty
- only communicate the education, social and wellbeing needs that a staff member would need know about myself or other students
- alert the SWC or a Principal of the school of any Childsafe concerns that occur towards myself or other students- from an adult connected to the College, i.e. stalking, inappropriate emails

Privacy/Confidentiality and Respectful Use – student will

- not reveal my password to anyone except the system administrator or the teacher
- protect my privacy rights and those of other students by not giving out personal details including full names, telephone numbers, addresses and images
- be a safe, responsible and ethical user whenever and wherever I use it
- seek permission from individuals involved before taking photos, recording sound or videoing them (including teachers)

- seek appropriate (written) permission from individuals involved before publishing or sending photos, recorded sound or video to anyone else or to any online space
- be respectful in the photos I take or video I capture and never use these as a tool for bullying.
- support others by being respectful in how I communicate with them and never write or participate in threatening online behaviour or online bullying (this includes forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviour likely to intimidate, harass or demean others)
- only take photos and record sound or video when it is part of an approved lesson
- talk to a teacher if I feel uncomfortable or unsafe online or see others participating in unsafe, inappropriate or hurtful online behaviour
- report other people breaking these rules to my teacher
- protect the privacy of others and never post or forward private information about another person

Educational Use and Appropriate Content: Student will

- use the internet and apps for educational purposes only and use the equipment properly
- not deliberately enter or remain in websites containing objectionable material eg.. violent, pornographic, sexist, racist or other degrading material
- use social networking sites for educational purposes and only as directed by teachers
- not bring or download unauthorised programs, including games, to the school or run them on school computers

Security, Hacking and Disruptive Behaviour - student will not use Services associated with the school:

- In any way that breaches any applicable local, national or international law or regulation.
- To interfere with, ‘hack’, damage or disrupt any of the systems, services or technology associated with the school.
- In any way that is unlawful or fraudulent, or has any unlawful or fraudulent purpose or effect.
- To transmit, or procure the sending of, any unsolicited or unauthorised advertising or promotional material or any other form of similar solicitation (spam).
- To decompile, reverse engineer or otherwise attempt to obtain source code of the Services or “crawls” “scrapes” or “spiders” any page or portion of the Services (through use of manual or automated means).
- To knowingly transmit any data, send or upload any material that contains viruses, Trojan horses, worms, time-bombs, keystroke loggers, spyware, adware or any other harmful programs or similar computer code designed to adversely affect the operation of any computer software or hardware.
- To interfere with network security, the data of another user or attempt to log into the network with a username or password of another student
- To not deliberately or carelessly cause damage to any school computers or equipment. This includes unplugging desktop cables, moving equipment or conducting repairs without permission
- To not eat or drink near any College owned computer resources

Copyright and Legal Use – Student will

- abide by copyright procedures when using content on websites (ask permission to use images, text, audio and video and cite references where necessary)
- seek to understand the terms and conditions of websites and online communities and be aware that content I upload or post may be linked to me personally
- think critically about other users’ intellectual property and how I use content posted on the internet

This policy also applies during school excursions, camps extra-curricular activities and using systems and resources in connection with the school at any time.

Evaluation:

This policy will be reviewed as part of the school’s three-year review cycle.

This policy was last ratified by the Principal on 16 Feb 2021

Principal _____

Pamela D Dixon